

Lee Abbey London Safeguarding Policy

Purpose

Lee Abbey London's safeguarding policy applies to all employees as well as agency workers and charity workers.

The purpose of the policy is to protect young people, vulnerable adults and service users from harm and to provide all employees, agency workers, charity workers, and residents with information about the safeguarding policy adopted by Lee Abbey London.

The following applies to services and activities provided by Lee Abbey London:

- Lee Abbey London operates a policy of not accepting guests under the age of 18 unless they are accompanied by and supervised at all times by a parent or legal guardian who takes responsibility for their care. This policy is made known to all guests at the time of booking.
- Lee Abbey London does not provide any regulated activities for children.
- Lee Abbey London does not provide any regulated activities or services for vulnerable adults.

As part of our ongoing commitment to safeguarding, it is expected that the community leader will have an enhanced DBS check and all other senior staff appointments will be subject to a basic DBS check.

Lee Abbey London has a responsibility to promote the welfare of children, young people and vulnerable adults and service users and to keep them safe.

It is the policy of Lee Abbey London to follow the Church of England's guidelines on safer recruitment (Practice Guidance: Safer Recruitment) and adopt these best practice procedures.

The policy also sets out the reporting obligations for all employees and the procedure that should be followed to report abuse if this occurs to one of Lee Abbey London's service users.

Lee Abbey London is an acknowledged Church of England Community. *In accordance with the House of Bishops' Policy Statements 'Promoting a Safer Church' (2017) and 'Protecting All God's Children' (2010) and the Diocesan Safeguarding Policy 'Promoting a Safer Diocese' (2018) Lee Abbey London is committed to:*

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the charity.
- Responding promptly to every safeguarding concern or allegation.



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- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

Lee Abbey London will:

- Create a safe and caring place for all.
- Listen to and take seriously all those who disclose abuse. Have a named Designated Safeguarding Person (DSP) to work with the Director and Board of Trustees to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility to children young people and vulnerable adults to have the confidence and skills to recognise and respond to abuse.
- Display on the charity's premises and on the website the details of who to contact if there are safeguarding concerns or support needs.
- Take steps to protect children, young people and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the wider Lee Abbey London community who may pose a risk to children, young people and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that the Health and Safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.
- Ensure that there is appropriate insurance cover for all activities involving young people and adults undertaken in the community.

Each person who works within the Lee Abbey London community will agree to abide by this policy and the guidelines.

Lee Abbey London appoints ___Karen Roach___ as the Designated Safeguarding Person.



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Any concerns or allegations must be made to the DSP in the first instance, unless they are about the DSP in which case they should be made straight to the DSA. In an emergency, always contact the emergency services

A written record of these must be kept. (Refer to the main Safeguarding policy for detailed information on data protection).

The DSP must inform the DSA/Diocesan Safeguarding Team within 24 hours (excluding weekends/bank holidays*) of any incidents or concerns. The DSP and the DSA will agree the best way forward and inform the Leader.

If the matter is about the Leader, the DSP must inform the DSA as normal and also the Episcopal Visitor.

If a matter is so urgent it cannot wait until after the weekend or Bank Holiday, contact must be made with the police or social services, and the DSA team if available.

It is expected that local protocols will be put in place to address the reporting of concerns, and it must be made clear that reporting a concern to the DSA cannot be overruled by anyone else in the community.

All members are required to comply with any requests for assistance from either the DSP or the DSA.

If the DSP is uncertain whether a matter should be raised with the DSA, they should raise it in any event and keep a record of the discussion.



Other Safeguarding Contacts

The member of the Lee Abbey London Board of Trustees with responsibility for Safeguarding is Fiona Nouri.

The Director and HR Manager - have responsibility for the implementation of this policy.

Designated Safeguarding Person Officer

Karen Roach
kroach@leeabbeylondon.com
07391 099684

If you would prefer to speak with someone outside of Lee Abbey London;

London Diocesan Safeguarding Adviser

020 7932 1224

Alternative contact details: (suggestions based on our activities)

SAMARITANS: 116 123

NATIONAL DOMESTIC VIOLENCE HELPLINE: 0808 2000 247

PREMIER LIFELINE – Open 9am to midnight every day on 0300 111 0101.

NIGHTLINE - 0207 631 0101

PAPYRUS– 0800 068 4141

CRISIS LINE – 0800 0234 650

MIND INFOLINE - 0300 123 3393

Review Date: 15 March 2022