



**LEE ABBEY
LONDON**

Application for the post of **DIRECTOR**

Section A: Personal details

First name

Family name (Surname)

Contact Address

E-mail address:

Telephone (home):

Mobile:

NI Number (if UK)

Marital Status:

Please provide the details of those who would be living with you at Lee Abbey London if appointed:

Spouse's name:

Names & ages of children:

Section B: General Experience and skills for Community Membership (please tick)

Administration

Counselling/listening

Design/Graphics

Teaching/Training

Music/Worship

Current Driving Licence

Writing/Journalism

Youthwork

Section C: Secondary/Tertiary Education (most recent first)

Date started

Date completed

Course taken

Course provider

Qualification achieved

Date started

Date completed

Course taken

Course provider

Qualification achieved

Date started

Date completed

Course taken

Course provider

Qualification achieved

Date started

Date completed

Course taken

Course provider

Qualification achieved

Date started

Date completed

Course taken

Course provider

Qualification achieved

Section C (Continued)

Please give details of any In service Training & Ministerial Formation (including retreats) undertaken during the last 5 years.

Section D: Current or Most Recent Employment

Name and address of employer

Job Title:

Employed from/to:

Notice period/date available to start:

Key responsibilities:

Section D: Previous Employment History

Date started

Date left

Employer

Job title

Reason for leaving

Section D: (Continued)

Date started

Date left

Employer

Job title

Reason for leaving

Date started

Date left

Employer

Job title

Reason for leaving

Date started

Date left

Employer

Job title

Reason for leaving

Section E: Leadership and Community Life

Please list all the leadership positions you have held within the Church or any other Christian organisation during the past 5 years:

In which areas do you feel particularly gifted?

In which areas do you feel yourself to require further improvement?

Give examples of ways in which you have demonstrated your leadership abilities during the past 5 years – including any mission based work you have undertaken:

In what ways have you demonstrated good communication and organisational skills?

Please give details of any connection with Lee Abbey:

Section E (Continued)

What is your understanding of Intentional Christian Community?

What experience have you had of working with those of different denominations and Christian traditions?

What experiences have you had of living with young people from different cultures?

Do you have a Spiritual Director or similar?

Which styles of worship do you find most helpful?

What spiritual gifts do you think God has given you?

Why do you feel called to this particular position at this time in your ministry and what skills and experiences do you bring which would be particularly relevant?

Section E (Continued)

Please give a description of your faith journey including your particular call to ministry and why you are applying for this post. You may type your response separately and include it with your application if you wish.

Section F: Hobbies and Other Abilities

What are your hobbies and other interests?

Please give an example of something you have done well and enjoyed during the past 5 years:

Please give an example of something you have found difficult in the past 5 years and the lessons you have learnt from it:

Is there any further information you wish to give in support of your application?

Section G: Referees
Bishop or other Senior Church Leader

Title (e.g. Mr/Mrs/Revd):

Name:

Full Address:

E-mail address:

Telephone:

Fax:

Can we take up this reference immediately?

Work referee.

Please give the name and address of your current or most recent employer.

Title (e.g. Mr/Mrs/Revd):

Name:

Full Address:

E-mail address:

Telephone:

Fax:

Can we take up this reference immediately?

Section G Continued

Personal Friend

Title (e.g. Mr/Mrs/Revd):

Name:

Full Address:

E-mail address:

Telephone:

Fax:

Can we take up this reference immediately?

Section H: Interview

Are there any special arrangements you may require if you are called for an interview?

Declaration

I certify that all the information supplied above is accurate to the best of my knowledge and that I have not withheld any relevant information. I understand that Lee Abbey is a Christian organisation and will respect its aims and ethos.

I confirm that I have read and understood Lee Abbey London's Data Protection Policy. I confirm I have the permission of the referees I have provided on this form to pass their personal details to you. I understand and agree to Lee Abbey London using this and other data to create and maintain records on me and for statistical purposes in accordance with General Data Protection Regulation. I agree that this information will be kept for the duration of the recruitment process and for a period of time thereafter. Should I be employed I agree that this information will be kept for the duration of my employment and for a period of time following this. I am aware I have the right to request a copy of the data held on me.

I understand and accept that if successful, my appointment will be subject to a Disclosure and Barring Service (DBS) check.

Signed:

Date:

Please return your completed application to:

Chris Barry, HR Manager
Lee Abbey London, 57-67 Lexham Gardens, London W8 6JJ
cbarry@leeabbeylondon.com